

NORTH ESSEX PARKING PARTNERSHIP JOINT COMMITTEE FOR OFF-STREET PARKING

**30 June 2016 at 1.30pm
Grand Jury Room, Colchester Town Hall, High Street,
Colchester, Essex, C01 1PJ**

Executive Members Present:-

Councillor Susan Barker (Uttlesford District Council)
Councillor Mike Lilley (Colchester Borough Council)
Councillor Robert Mitchell (Braintree District Council)
Councillor Danny Purton (Harlow District Council)

Substitutions:-

Councillor Will Breare-Hall for Councillor Gary Waller (Epping Forest District Council)

Also Present: -

Michael Adamson (Parking Partnership)
Jonathan Baker (Colchester Borough Council)
Stephanie Barnes (Parking Partnership)
Lou Belgrove (Parking Partnership)
Trevor Degville (Parking Partnership)
Qasim Durrani (Epping Forest District Council)
Roger Harborough (Uttlesford District Council)
Joe McGill (Harlow District Council)
Samir Pandya (Braintree District Council)
Shane Taylor (Parking Partnership)
Alexandra Tuthill (Colchester Borough Council)
Richard Walker (Parking Partnership)
Matthew Young (Colchester Borough Council)

1. Appointment of Chairman

RESOLVED that Councillor Mitchell (Braintree District Council) be elected Chairman of the North Essex Parking Partnership (NEPP) Joint Committee for Off-Street Parking for 2016/17.

2. Appointment of Deputy Chairman

RESOLVED that Councillor Barker (Uttlesford District Council) be elected Deputy Chairman of the North Essex Parking Partnership Joint Committee for Off-Street Parking for 2016/17.

3. Declarations of Interest

Councillor Barker, in respect of being a Member of Essex County Council, declared a non-pecuniary interest.

4. Minutes

RESOLVED that the minutes of the meeting held on 17 March 2016 were approved as a correct record.

5. NEPP Off-Street Financial position for 2015/16

Lou Belgrove, Parking Partnership, presented the NEPP Off-Street Financial position for 2015/16 report. The report requests that the Joint Committee note the current financial position, and decide on a level of surplus provision in balances to be maintained as a reserve and to decide the basis of distribution of any surpluses between Partner Authorities.

The Committee discussed the cost implications of updating cash machines to accept the new £1 coin or accepting wave and pay. Committee members also requested information from the Parking Partnership on whether the cash machines within each of the car parks could be upgraded or whether they would have to be replaced and the cost associated with the upgrade.

Councillor Will Breare-Hall stated that Epping Forest District Council would request that the proportion of the surplus allocated to Epping be withdrawn rather than reinvested.

RESOLVED that:

- a) The NEPP Off-Street financial position for 2015/16 be noted.
- b) The surplus provision of £50,000 be retained in the balances.
- c) Colchester Borough Council, Braintree District Council, Harlow District Council and Uttlesford District Council reinvest the surplus from the Off-Street account.
- d) Epping Forest District Council requested a refund of their pro-rata split of the remaining surplus amount.

6. Off-Street Operational Update

Lou Belgrove, Parking Partnership, presented the Off-Street operational update to the Committee. The report requests that the Committee note the contents of the report.

Lou Belgrove stated that the Partnership have been looking at growing the MiPermit function commercially and have already received interest from Colchester Institute.

Councillor Mitchell highlighted that the Coggeshall car parks in Braintree District had returned into the Off-Street Parking Partnership.

RESOLVED that the Off-Street Operational Update be noted.