

## Policy for “No Waiting” Traffic Cones for Events

## Policy 8

April 2011. Updated May 2015.

The Parking Partnership can provide and set out supplies of ‘No Waiting’ Cones for the majority of special or planned events. These will be supplied by the lead authority in each Partnership area. There is a cost for supplying cones and making regulations to back them up.

Event organisers who require road closures to stage an event, or the suspension of waiting and parking restrictions in the neighbouring roads as a part of the traffic management plan for an event, should contact the Parking Partnership and complete an application form at least 3 months prior to the event for cones.

A planned restriction to back up the cones can also be made for up to seven days and will be subject to sufficient notice and advertising. For fetes and other similar events, a short-notice up-to-three-day Parking Order will may be made to back up any cones and make them enforceable. There will be an administrative charge to carry this out. Please note that there are no exceptions for charitable events as this is an administration function relating to traffic management (see TRO Policy).

The charges that apply for processing applications will vary, subject to the size and the nature of the event. Setting out of cones will be chargeable against the current tariff and will vary according to number and location required.

### Informal Traffic Cone Requests

*In cases where a small number of cones is required for a special event, it is often possible to receive these on loan from the district council in whose area you reside.*

If it is not possible to arrange informal cones with your local council, local parking teams from the Parking Partnership will provide up to 5 cones for short term informal use to private individuals, or small businesses to help with house/business removals, weddings or funerals, provided stocks allow.

Small events (e.g. charity events wanting “free” cones) may request loan of up to 50 cones provided that these are collected, (or a delivery and collection charge will apply). Traffic cones must be booked at least 24 hours in advance. Where shorter notice is given, it may not be possible to arrange collection.

Although the cones will be provided free of charge, these must be set out by a competent individual who will be required to sign a waiver and non-returns will be at cost (£10 each). If delivery/collection is required, this may be arranged at cost provided sufficient notice is given.

Freely distributed cones will not be backed by any traffic order and as a result they are merely advisory, or to back up other restrictions.

### **Using no waiting cones for road-works**

If you want to place no waiting cones on a highway for works you need permission (which may not be granted) from the traffic authority – an enquiry may be made through the Parking Partnership. A highway includes not only the road but also footways and verges. Contractors who require road closures or temporary suspensions of parking to allow for road-works, should also contact the Parking Partnership Office for advice.

You will need to complete the Permission Form to use no waiting cones.

Please apply for the cones well before you need them (3 weeks notice is preferred). If you need them urgently please contact us by telephone.

Temporary Cones for	Power under which cones placed	Enforcement by virtue of	Notes
Unforeseen Emergency	<p>Under RTRA1984 c.27 s.67, signage may be placed in emergency and for temporary obstructions</p> <p>Town Police Clauses Act 1847 (which likewise makes similar provision for areas to which that Act is applied) (relates to prevention of obstruction on public occasions or in the neighbourhood of public buildings)</p>	Police have powers under s.36 of RTA1988 to enforce traffic sign.	7 days or fewer from the time placed, but no longer
s.14 Temp Orders/Notices	<p>RTRA1984 c. 27 Part V General Provisions s.66-7 Signage may be placed giving effect to Orders etc.</p> <p>RTRA1984 s68 ...place and maintain...</p>	<p>This is an offence under RTRA1984 s.16 (relating to Orders under s.14); 16C (1). ...A person who contravenes, or who uses or permits the use of a vehicle in contravention of, a restriction or prohibition imposed under section [14 (16)]/[16A (16C)] of this Act shall be guilty of an offence ...</p>	<p>such as s.14 (temp restrictions to prevent danger to public or at works)... ...up to 18 months in most circumstances.</p>
s.16A Temp Restriction for Street Fairs etc	<p>as the authority may consider necessary in connection with ... any order made or notice issued ...</p>	<p>CPE contravention by virtue of TMA 2004. Sched 7 Part I (2) (b) ...there is a parking contravention in relation to a vehicle if it is stationary in circumstances in which any of the offences listed below is committed... ... an offence under section 5, 11, 16(1) or 16C of the Road Traffic Regulation Act 1984 (c. 27) (contravention of certain traffic orders) of contravening a prohibition or restriction on waiting, or loading or unloading, of vehicles</p>	<p>s.16 (Street Fairs etc) by Notice.</p> <p>Maximum 3 days or fewer as per Notice under s16A ...and only once per road per calendar year (s16C)</p>
Other setting out of cones	Under RTRA1984 c.27 s.67, signage may be placed in emergency and for temporary obstructions	Advisory – non-enforceable if not backed by regulations.	To reserve bays for instance at funerals or to make space for removals

References – [RTRA1984 c.27](#); [RTA1988 s.36](#); [RTA1991 s.66](#) (superseded) ; [1992 Procedure Regs](#); [SI2002 2186](#); [TMA2004 Part 6 Sched 7](#)